



# The West Boylston Water District

**Meeting Date and Time:** May 21, 2020 4:00pm (Remote Meeting Online due to Pandemic)

**Members Present:** Robert Bryngelson, Jr., Stanley Szczurko, Jr., James LaMountain, Gary Flynn, Michael Mard

**Also Present:** Michael Coveney, Lori Renzoni, James Jardine

Mr. Szczurko called the meeting to order at 4:01pm.

## ITEM 1: APPROVAL OF MEETING MINUTES

Mr. Mard moved to accept the February 24, 2020 meeting minutes; Mr. Flynn seconded the motion; roll call vote; all voted in favor.

## ITEM 2: TREASURER'S REPORT

Item tabled until the next meeting.

## ITEM 3: SUPERINTENDENT'S REPORT *(see attached)*

### *Additional comments/questions:*

- 1.) No further questions/comments.
- 2.) No further questions/comments.
- 3.) No further questions/comments.
- 4.) Mr. LaMountain asked for clarification on number of houses to be allowed by Town on this lot; Mr. Coveney noted that the builder has been approved for 4 houses.
- 5.) No further questions/comments.
- 6.) No further questions/comments.
- 7.) No further questions/comments.

## ITEM 3: OLD BUSINESS- *See attached*

- 1.) Oakdale Treatment Plant Project: Board discussed three competitive proposals for design of the Oakdale Water Treatment Plant by Tata & Howard, Haley Ward and Corporate Environmental Inc. (CEI) . Review found all three acceptable; discussion on time lines set forth by companies as being varied; Mr. Szczurko advised Board to anticipate delays in all. Board members unanimously favored CEI in discussion. Mr. LaMountain made a motion to award CEI the contract; Mr. Mard seconded the motion. Roll call vote; motion passed unanimously.

## ITEM 4: New Business

- 1.) FY21 Budget was presented with operating costs anticipated at \$1,564,661.00. Included in revenue budget was 2% increase to current rates. Mr. Szczurko questioned FY20 increase, which was significantly higher and whether this smaller increase would cover FY21 costs; spending should only increase by about 200,000 this fiscal year and increase was based on recommendation by Treasurer Heather Isaacs. Mr. Bryngelson made a motion to accept the FY21 Budget as written, Mr. Mard seconded the motion. Roll call vote; motion passed unanimously.

2.) Mr. Coveney proposed an Annual Meeting date of June 15, 2020 at 6pm. Board agreed. David Sweetman to be approached to serve as moderator.

**ITEM 5: PUBLIC COMMENTS**

1.) Mr. James Jardine thanked the Water District Board and Staff for their work on behalf of their customers.

Mr. Bryngelson made a motion to adjourn; Mr. Mard seconded the motion; Mr. Szczurko adjourned the meeting at 4:45pm.

Next meeting scheduled for June 15, 2020; 5:00pm with Annual Meeting to follow.



**Meeting Minutes: West Boylston Water District; May 21, 2020**

**Members Present:** Robert Bryngelson, Jr., Stanley Szczurko, Jr., James LaMountain, Gary Flynn, Michael Mard

Date of Approval August 17, 2020






MEETING POSTING  
IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§ 18-25

Board of Water Commissioners  
Board/Committee Name

May 19, 2020  
Date of Notice

183 Worcester St, West Boylston  
Meeting Place

REMOTE MEETING  
Conference Rm. No.



**May 21, 2020**  
**Thursday 4:00 p.m.**

*Robert Brynolfson*

Date/Time of Meeting  
Clerk of Board or Bd. Member Signature

Meeting canceled/Postponed to: \_\_\_\_\_

Date of cancelation/Postponement \_\_\_\_\_

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Board of Water Commissioners is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to view/listen to this meeting while in progress may do so by:

Water Commission Remote Meeting Time: May 21, 2020 4:00 PM

Join Zoom Meeting: <https://us02web.zoom.us/j/85117686696?pwd=ZG5mYUVLSElma3pxNUUpuMUZ4TUUp6QT09>

Meeting ID: 851 1768 6696 Password: 824569

Dial by your location 1-646-876-9923 US (New York)

Meeting ID: 851 1768 6696 Password: 824569

### Agenda

- 4:00 PM CONVENE MEETING
- 4:05 PM TREASURER'S REPORT – Heather Isaacs
- 4:20 PM SUPERINTENDENT'S REPORT – Mike Coveney
- 4:30 P.M. NEW BUSINESS – FY2021 Annual Budget, Rate Increase, Annual Meeting Date
- 4:45 P.M. OLD BUSINESS – Oakdale Well WTP Designer Selection, Lawrence Tank #2 rehab
- 5:00 P.M. CLOSE MEETING



memo



West Boylston Water District

To: Board of Water Commissioners  
From: Mike Coveney  
Date: 5/21/2020  
Re: Superintendents Report

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- 1.) Pleasant Valley Well #2: Our consultant NGI has inspected the installation of 66 feet of 24" temporary casing by D.L. Maher Co. The 18" permanent inner casing and well screen have been ordered and should be delivered in a few weeks. The permanent casing and screen will need to be installed according to the design plan and can then be developed and pump tested.
- 2.) North Main St: The low bidder for the N. Main St water main project was Ricciardi Brothers Inc from Worcester. The bid tabulations were sent out to the Board previously. We have awarded the project to them in the amount of \$1,326,835.00. We are proceeding with the SRF loan for this project. We hope to get started as soon as the SRF loan is closed and the money is available.
- 3.) Oakdale Treatment Facility RFQ: We have received four submittals for this RFQ along with price proposals. All the proposals have been reviewed by the board along with a series of follow up interview questions. I am hoping that we can move forward with this project and select a consultant very soon.
- 4.) Brossi Trial: We received word that the Court has ruled in favor of the Town and has dismissed the charges brought against the Town by Mr. Brossi. I am very pleased that the court has ruled to uphold the bylaws of the Town to protect the Aquifer and Watershed Protection areas.
- 5.) Lawrence Tank #1: I have received a proposal from DN Tanks to install the roof coating on the underground tank. A copy has been distributed for your review. All the earth material has been removed from the roof of the tank by our contractor. The project is awaiting the Board's approval to move forward.
- 6.) Annual Town Election: The annual Town Election is scheduled for June 2, 2020 from noon to 6pm for in-person voting at the Senior Center. The Town is encouraging all voters to vote by mail if possible. The documents can be found on the Town's website. Commissioner Mike Mard is up for re-election.
- 7.) Annual Budget and Meeting: The FY21 Budget has been distributed and is on the Agenda tonight for discussion and possible approval. I would also suggest that the Board establish a tentative date for the Annual Meeting.



# Concrete Tank Services

Inspection | Rehab | Retrofit

11 Teal Road, Wakefield, MA 01880 | 781.246.1133 | Fax 781.224.5163

May 21, 2020

West Boylston Water District  
183 Worcester Street  
West Boylston, MA 01583

Attn: Mike Coveney  
Water Superintendent

RE: 0.45 MG Buried Concrete Water Storage Tank  
West Boylston, MA

Dear Mr. Coveney,

As requested, we are pleased to provide the following proposal to apply a new waterproof coating on the roof of the above referenced tank:

### Exterior Roof Coating System

Provide all labor, equipment, material and incidentals required to apply a new waterproof coating system on the exterior of the tank roof. Included in this item is the preparation of the roof concrete in accordance with the manufacturers recommendations, cleaning of the tank roof by pressure washing, sealing of the roof joints with CIM 800 reinforced with polyester scrim, application of CIM EMT primer and a top coat of CIM 800 on the entire roof surface and one (1) foot down onto the tank wall to seal the joint between the roof and wall. The waterproof coating will also be applied to the buried portions of the two (2) new access hatch curbs.

**Lump Sum: \$134,900.00**

### New Roof Vent

Provide all labor, equipment, material and incidentals required to remove the existing cast iron roof vent and install a new ductile iron roof vent. Work to include removal of the existing roof vent piping, coring of the tank roof, installation of a new reinforced concrete vent curb and the installation of a new ductile iron goose neck style roof vent with stainless steel insect screens. The exterior surface of the vent piping to be epoxy coated. Also included in this item with the removal of the previously abandon roof vent.

**Lump Sum: \$9,915.00**

*Pricing assumes DN Tanks crew is onsite performing the roof coating application*